

Joint Area North Committee – 28<sup>th</sup> January 2009

## 14. Area North Community Grants – Fivehead Multi-Use Games Area (MUGA) (Executive Decision) (Excepted Business)

*Head of Service:* Charlotte Jones, Head of Area Development (North)  
*Lead Officer:* Madelaine King-Oakley Support Team Leader North  
*Contact Details:* Madelaine.king-oakley@southsomerset.gov.uk or (01458) 257428  
*Assessing Officer:* Leslie Collett Community Development Officer (North)

### Purpose of the Report

For members to consider the application from Fivehead Playing Field Management Committee for a grant towards the conversion of the old tennis court into a Multi Use Games Area (MUGA).

### Recommendations

- 1) Members are asked to approve a grant of £12,500 to Fivehead Playing Field Management Committee project from the Area North Capital Grants Programme 2008/09 allocation for “Improving Community Halls and Facilities”, subject to the standard terms and conditions for SSDC Community and Leisure Grants
- 2) Subject to the approval of recommendation 1 above, the following special conditions be attached:-
  - a. Fivehead Playing Field Committee will continue to own and manage the facility, under the existing terms of trust, any future changes to the arrangements for ownership and management of the facility to be agreed in writing with SSDC.
  - b. The applicant makes provision for the future maintenance and replacement of the facilities (e.g: through the establishment of a sinking fund).
  - c. The final design for the MUGA to be approved in writing by the SSDC Play and Youth Facilities Officer prior to placing orders for equipment or ancillary items.
  - d. SSDC is notified of, and approves in writing, any proposed changes to the project.
  - e. On completion of the construction work, the applicant commissions SSDC to carry out a Post Installation Inspection of the MUGA and pays SSDC’s fees in connection with the inspection.
  - f. The applicant continues to maintain the MUGA in accordance with EN1176 and the play equipment manufacturer’s instructions.
  - g. The applicant displays and maintains a sign at the entrance to the MUGA that conforms to the guidance set out in EN 1176 (information supplied from the Play and Youth Facilities Officer).
  - h. The applicant sends a representative to SSDC’s Routine Visual Playground Inspection Training and Introduction to Playground Management training at their own expense.
  - i. The applicant takes steps to involve and consult the local community about the MUGA proposals and in particular the views of children and young people’s are sought and considered and provides evidence of this when submitting the final design for approval.

- j. The applicant includes the following clause in the contract to install the MUGA: “The employer will withhold a 5% retention of the contract value for one year following the date of the site completion certificate. This will be paid to the contractor after one year, unless installation problems occur with the facility and then the Employer reserves the right to use the retained funds to rectify any problems experienced. The retention and/or use of the retention sum do not preclude the Employer from seeking damages for breach of contract, should the value of the breach of contract exceed the sum.”

**1. Application Details**

<b>Name of Applicant</b>	Fivehead Playing Field Committee
<b>Project Name and reference number</b>	Fivehead Multi-Use Games Area (AN/08/007)
<b>Project description</b>	To install a purpose made MUGA on the site of a former tennis court on Fivehead Playing Field
<b>Total project cost</b>	£45,000
<b>Amount requested from SSDC</b>	£12,500 (28%)
<b>Application assessed by:</b>	Leslie Collett - Community Development Officer (North), in collaboration with officers of Sports, Arts and Leisure Service.
<b>Contact details:</b>	<a href="mailto:Leslie.collett@southsomerset.gov.uk">Leslie.collett@southsomerset.gov.uk</a> 01458 257427

**2. Community Grants Assessment Score**

The table below shows the grant scoring for this application. In order to be considered, applications need to meet the minimum score of 20 required for SSDC funding under the Capital Grants Scheme.

<b>Category</b>	<b>Score</b>	<b>Maximum</b>
A Eligibility	<b>Y</b>	
B Target Groups	4	6
C Project	5	5
D Capacity of Organisation	10	15
E Financial need	4	5
F Innovation	2	3
<b>Total</b>	<b>25</b>	<b>34</b>

**3. Background information**

Fivehead Playing Field Management Committee have been responsible, since 1961, for the management of the four and a half acre playing field adjacent to the village hall and associated equipment in it. As well as the normal pitches associated with a playing field, in 2005 they installed a kick wall with an adjacent youth shelter and in 2006 the

children's play area was refurbished. There is also a tennis court at the site, which is currently unusable, due to the removal of fencing on safety grounds. The Committee have worked closely with Play and Youth Facilities Advisor, Adrian Moore, and the Community Development Officer to develop improved facilities, including the management and maintenance of the Playing Field, and this project represents the outcomes of these efforts.

#### **4. Parish Plan**

The Fivehead Parish Plan published in October 2007 identified that a majority of residents supported converting the tennis court to a more flexible type of facility for all ages.

#### **5. About the project**

Fivehead and Swell are located five miles from Langport and ten miles from Taunton, with a joint population of 635 with 273 houses (Source SSDC).

The project is to convert the old tennis court into an open access Multi-Use Games Area (MUGA) to cater for games such as football, basketball, tennis and netball.

The 2007 parish plan identified a need for the MUGA but the cost implications had not been explored.

In November 2008 the parish council in conjunction with the management committee surveyed the parishioners to verify their support for the project and the ongoing cost implications.

The survey (82% return) showed that 65% were in favour for the MUGA and the ongoing financial support required.

The parish council are raising a capital sum and annual costs to support a sinking fund from the village precept.

The funds applied for from SSDC will part fund the capital costs of purchasing and installation of the MUGA, with all future maintenance and replacement costs funded locally.

The project requires planning permission, which was granted on 20<sup>th</sup> November 2008. (Application No 08/049/FUL.)

#### **6. Project Cost and funding budget**

##### **a) Project Costs**

Project costs have been derived from contractors estimates, submitted with the application.

<b>Part &amp; Description</b>	<b>Supply</b>	<b>Install</b>	<b>Price</b>
Heavy duty multi- use games area, 15.5m x 29.5, 3m high all around, heavy duty fencing to 2 ends, weld mesh rebound fencing to 2 sides, 2no. football and basketball goals and 2no. lockable pedestrian gates	£20,113.00	£6,950.00	£27,063.00
Set of removable tennis posts, sockets and net Set of removable netball posts, sockets and hoop	£850.00	£500.00	£1,350.00
Remove and dispose of existing fence posts and kick boards Provide new macadam surface course skim to whole area, minimum of 25mm thickness, including sweep, tack coat, spike existing surface, fill voids and profile plane to perimeter Line markings for football, basketball, netball and tennis Temporary security fencing			
			£8,835.00
Contingency			£3,000.00
		Carriage	£700.00
		Net	£40,948.00
		Gross	£47,909.16

**b) Project Funding**

The Committee have been active and successful in their fundraising efforts to date with a good contribution from the Fivehead Parish Council (approximately 10%). In addition the Parish Council have committed to support future maintenance costs.

**Confirmed Funds**

Parish Council	£4,850
Local fundraising	£707
The Lambert Hut Trust ( no longer in existence)	£1,300
The Cloth workers Foundation	£5,000
Avon & Somerset Police community trust	£500
The Headley Foundation	£3,000
Somerset Partnership Fund	£2,500
<b>Total</b>	<b>£17,857</b>

**Funds applied for**

Somerset county Foundation	£ 1,000 subject to SSDC & Groundwork Funding
Groundwork UK (Lottery)	£16,500 second stage application submitted

**Total £35,357**

## 7. In Conclusion

This project was identified in the Parish Plan and the playing field management have acted swiftly to implement the project. Acting in partnership with the Parish Council they have raised substantial funding to complete the project and established ongoing funding to sustain the project in the future.

It is recommended that this project should be supported by a grant of £12,500. The Community Development Officer and Play and Youth Officer will continue to support the project to a successful conclusion.

As this is substantial capital project, which aims to bring long-term benefits to the community, a number of special conditions are recommended, in addition to the usual SSDC grants conditions are recommended. The primary intention of these conditions is to support the long term benefits being achieved for the benefit of the community, whilst also securing SSDC's financial interest in the project.

The financial recommendation is supported by the Head of Area Development (North) as the budget holder for the Area North Grants budget and Capital Programme.

### Financial Implications

In 2008/09, there is £11,310 in the Area North Capital Grants Programme allocation for "Improving Community Halls and Facilities". Additionally, there is currently a projected underspend for the year of £6,000 on the North Revenue Grants which could be used as a Revenue Contribution to Capital (RCCO).

Awarding £12,500, firstly from the revenue grant underspend of £6,000 and then £6,500 from the capital grant, will leave a balance of £6,000 on the Capital Programme available for the remainder of 2008/09.

Note from Head of Area Development (North) on financial implications: depending on any final community grant applications in this financial year, the Committee can authorise the final amounts to be split between the capital and revenue budget.

### Corporate Priorities

- 9: Identify and address the particular issues affecting rural areas.
- 15: Increase to 65% by 2010 the people who feel engaged in and can influence decisions that affect their communities.

### Area Priorities

- 3. Promote and enhance activities and facilities for children and young people
- 4. Promote and enhance activities and facilities for older people
- 5. Support the development and enhancement of community managed facilities, activities or services

**Background Papers:** *Community Grant Application Number AN/08/007*

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